ISLE OF ANGLESEY COUNTY COUNCIL		
MEETING:	Standards Committee	
DATE:	8 March 2017	
REPORT TITLE:	Update on the responses received from Town and Community Councils to the request for information about Registers of Interests	
PURPOSE OF THE REPORT:	To provide a further update on item 13 on the agenda of the meeting held on 14 September 2016	
REPORT BY:	Solicitor – Corporate Governance	
CONTACT OFFICER:	Mared Wyn Yaxley; mwycs@ynysmon.gov.uk ; 01248 752566	

1. INTRODUCTION AND BACKGROUND

The report 'Standards Committee review of the Register of Interests held by the Town and Community Councils' (Item 13 on the Agenda) presented to the Standards Committee on 14 September 2016, noted that some Councils had not responded.

The original correspondence had been sent to the Clerks of the 40 Town and Community Councils to query if the Register / minutes for the period from May 2013 are available on their website or on paper only.

In relation to those Councils which have not responded, the Standards Committee decided to:

- a) contact the Clerk again to ask for a response, and
- b) contact the elected members of the Isle of Anglesey Council representing the area of those Councils which have not responded asking them to raise the matter at the Community Council's next meeting and to report back.

2. RESPONSES - RECEIVED BY 14/09/2016

Section (B) of Appendix 1 to the Report presented on 14/09/2016 noted above, lists the 7 Community Councils which have not responded.

In the period between preparing the report and the meeting on 14/09/2016, 2 Councils had been in contact and a verbal update was given as noted below:-

Name of Council	Response	Response Date
Cwm Cadnant Community Council	On paper, waiting for the website to be updated	08/09/2016
Llanfihangelesceifiog Community Council	On paper only	08/09/2016

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3. RESPONSES - RECEIVED SINCE 14/09/2016

On 29/09/2016 correspondence was sent to the Clerks of the Councils which had not responded prior to the Standards Committee meeting on 14/09/2016.

Correspondence was also sent on 29/09/2016 to the Elected Members of the Isle of Anglesey County Council representing those areas.

Copies of the letters which have been sent on behalf of the Standards Committee to the Community Councils with regard to this matter are attached to this report in **Appendix 1**.

By now responses have been received from the 5 Community Councils:

Name of Council	Response	Response Date
Llanfairpwll Community Council	On paper only	05/10/2016
Mechell Community Council	On paper only at present; the website will be developed by Christmas	30/09/2016
Rhoscolyn Community Council	On paper only; minutes are also on a website	22/09/2016
Rhosybol Community Council	On paper only; minutes are also on a website	04/10/2016
Tref Alaw Community Council	They have a register. No information regarding whether it is on paper or on a website, or both	20/10/2016

A table containing all the responses is attached to this report as **Appendix 2**.

4. STATUTORY REQUIREMENT

Full details about the statutory requirements are given in the report 'Community Councils under the Local Government (Democracy) (Wales) Act 2015', Item 12 on the Standards Committee Agenda, 14/09/2016.

Briefly,

- (i) Councillors have a responsibility to verbally disclose personal or prejudicial interests at a meeting. If the Councillor is declaring a personal/prejudicial interest for the first time, then he / she must provide written confirmation to the Clerk before the close of the meeting.
- (ii) The Clerk should record the interests declared for the first time at a meeting in the Register of Interests.

There is no specific format for the Register but it does have to be available for public inspection at all reasonable times and electronically on the website.

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5. **RECOMMENDATION**

- A. The Standards Committee is asked to note the contents of this report and the responses received from the Community Councils.
- B. To confirm how the Standards Committee wishes to deal with the responses received declaring that the Register is only available on paper, which does not comply with the statutory requirement.
 - a. Should a letter be sent to those Councils that are not currently publishing their Registers on a website to remind them of the Ombudsman's response in the North Wales Standards Committee Forum, and that the Standards Committee will ask for a further update, with a further report to be discussed in the Standards Committee meeting in March 2018?

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ATODIAD / APPENDIX

1

Mared W Vayley

From: Sent: To:	Mared W. Yaxley 27 June 2016 11:15		
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Subject:	ADOLYGIAD O'R COFF THE REGISTER OF MEN	RESTRAU O DDIDDORDEBAU'R CYNG MBERS' INTERESTS	HORWYR / REVIEW OF
Fel y gwyddoch, mae gan Bw Ymddygiad.	yllgor Safonau'r Cyngor Sir	rôl statudol i gefnogi Cynghorwyr i gy	dymffurfio gyda'u Côd
Ar lefel Cyngor Sir, mae hyn v	wedi cynnwys adolygiad bly	nyddol o'r Cofrestrau o Ddiddordeba	u'r Cynghorwyr.
Yn ystod 2016, mae'r Pwyllgo Gynghorwyr Cymuned. Bydd	or Safonau wedi penderfynu y Pwyllgor yn edrych ar san	ı cynnal adolygiad tebyg o ddiddorde npl ohonynt yn unig.	bau a ddatganwyd gan
yn unig. Wrth gwrs, os ydynt ffurf papur yn unig, efallai y b	ar gael ar eich gwefan, bydd Dyddwn yn cysylltu gyda chi Dasol. Nid ydym ond â diddo	eich cofnodiadau ar gael ar eich gwe d modd cynnal yr ymarfer hwn o bell, i drefnu dyddiad ac amser cyfleus i do ordeb yn eich cofnodiadau ers Mai 20 nofnodion.	ond os ydynt ar gael ar dod atoch i'ch eiddo i
I hwyluso'r broses hon, bydd gwefan neu ar bapur yn unig.		n gallu cadarnhau a yw'r dogfennau l	nyn ar gael ar eich
Byddwn yn ddiolchgar petaec	ch yn ymateb erbyn diwedd	Gorffennaf 2016.	
Diolch o galon			
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As you know, the County Cou with their Code of Conduct.	ncil's Standards Committee	has a statutory role in supporting Co	uncillors to comply

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **5** 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

From: Sent: To:

Mared W. Yaxley 15 July 2016 12:33

Leonard

Subject:

RE: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Prynhawn da,

Anfonaf nodyn i'ch atgoffa ynghylch y neges isod. 'Rwyf eisioes wedi derbyn rhai ymatebion. Edrychaf ymlaen i glywed gan y gweddill erbyn diwedd y mis, os yn bosib, os gwelwch yn dda.

Gyda diolch am eich cydweithrediad.

Good afternoon,

I send a reminder regarding the below email. I have already received some replies. I look forward to hearing from the others before the end of the month, if possible, please.

Many thanks for your co-operation.

Mared Wyn Yaxley Cyfreithiwr / Solicitor **T** 01248 752566



To: 0.3 -4 10.

Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

1

subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon	

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **T** 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

From:

Mared W. Yaxley

Sent:

06 September 2016 09:46

Subject:

FW: ADOLYGIAD O GOFRESTR DIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE

REGISTER OF MEMBERS' INTERESTS (019456)

Nid yw'n ymddangos ein bod wedi derbyn ymateb i'r ebost isod gennych.

Ysgrifennaf i'ch hysbysu y bydd adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14.09.2016 ynghylch y mater yma a fydd yn nodi pa gynghorau tref a chymuned sydd (a) wedi, a (b) ddim wedi ymateb i'r cais isod. Er mwyn i ni gael diweddaru'r adroddiad, allwch chi anfon y wybodaeth berthnasol cyn gynted â phosib os gwelwch yn dda?

Edrychaf ymlaen i glywed gennych, a diolch am eich cydweithrediad.

Yn gywir,

It appears that we have not received a response from you to the following email.

I write to inform you that a report will be considered by the Standards Committee on 14.09.16 regarding this issue and will note which town and community councils (a) have, and (b) have not responded to the request. In order that we can update the report, could you please send the relevant information as soon as possible?

I look forward to hearing from you. Thank you for your co-operation.

Yours sincerely,

Mared Wyn Yaxley Cyfreithiwr / Solicitor **5** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 15 July 2016 12:33

To:

Subject: RE: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Prynhawn da,

Anfonaf nodyn i'ch atgoffa ynghylch y neges isod. 'Rwyf eisioes wedi derbyn rhai ymatebion. Edrychaf ymlaen i glywed gan y gweddill erbyn diwedd y mis, os yn bosib, os gwelwch yn dda.

Gyda diolch am eich cydweithrediad.

Good afternoon,

I send a reminder regarding the below email. I have already received some replies. I look forward to hearing from the others before the end of the month, if possible, please.

Many thanks for your co-operation.

Mared Wyn Yaxley Cyfreithiwr / Solicitor **T** 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To:

Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

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To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley
Cyfreithiwr / Solicitor

13 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

From:

Mared W. Yaxley

Sent:

29 September 2016 09:57

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) -

Annwyl Glerc,

Yn anffodus, nid ydym wedi derbyn ymateb i'r ebost isod, na'r ebyst eraill sydd wedi eu hanfon ynghylch y mater yma ar 15 Gorffennaf a 6 Medi.

Fel y nodwyd yn yr ebost ar 6 Medi, roedd adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol. Mae'r Pwyllgor Safonau yn boenus nad ydi Cyngor Cymuned wedi bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau'r cynghorwyr yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu atoch chi fel Clerc gan ofyn i chi gysylltu gyda Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 cyn gynted a phosib i gadarnhau fod gan eich Cyngor Cymuned Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, bydd ebost yn cael ei anfon at aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal (Aethwy), sef Alun Mummery, Jim Evans a Meirion Jones. Bydd yr ebost yn gofyn i'r Aelodau godi'r mater yma yng nghyfarfod nesaf eich Cyngor Cymuned ac adrodd yn ôl i Mared Yaxley gyda'r wybodaeth berthnasol.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

Dear Clerk,

Unfortunately, we have not received a response to the email below or the other emails regarding this matter which were sent on 15 July and 6 September.

As noted in the email on 6 September, a report on this matter was being discussed by the Standards Committee on 14 September noting which town and community councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interests is a statutory requirement. The Standards Committee is concerned that Community Council has not been in touch to confirm that a register of Councillors' interests is maintained. For this reason, the Standards Committee has resolved to write to you as Clerk of the Council with a request that you contact Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 as soon as possible to confirm that your Community Council keeps a Register of Interests.

In addition, an email will be sent to the Isle of Anglesey County Council's elected members representing the area (Aethwy) i.e. Alun Mummery, Jim Evans and Meirion Jones. In the email, the Members will be requested to raise the matter in the next meeting of your Community Council and to report back to Mared Yaxley with the relevant information.

Yours sincerely,

Michael Wilson
Chairman of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **T** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To: '

Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

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To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley
Cyfreithiwr / Solicitor

10 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

Has this e-mail been marked 'Official-Sensitive'? If so you must consider whether you have the right to duplicate, print or forward it on. If so please ensure that the e-mail and any attachments are marked as 'Official-Sensitive. It is your responsibility to ensure that appropriate measures are taken to protect, store and dispose of this information properly. This means that the information must be password protected or kept in a lockable filing cabinet. 'Official-Sensitive' documents must be disposed of in the lockable waste bins. If you are unsure about how to use Official-Sensitive information please contact infogov@anglesey.gov.uk

You are welcome to deal with the Council in Welsh or English. You will receive the same standard of service in both languages.

From:

Mared W. Yaxley

Sent:

29 September 2016 10:00

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) -

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Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol. Mae'r Pwyllgor Safonau yn boenus nad ydi Cyngor wedi bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau'r cynghorwyr yn cael ei Cymdeithas gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu atoch chi fel Clerc gan ofyn i chi gysylltu gyda Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 cyn gynted a phosib i gadarnhau fod gan eich Cyngor Cymdeithas Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, bydd ebost yn cael ei anfon at aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal (Talybolion) sef John Griffith, Kenneth P Hughes a Llinos Medi Huws. Bydd yr ebost yn gofyn i'r Aelodau godi'r mater yma yng nghyfarfod nesaf eich Cyngor Cymdeithas ac adrodd yn ôl i Mared Yaxley gyda'r wybodaeth berthnasol.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

Dear Clerk,

Unfortunately, we have not received a response to the email below or the other emails regarding this matter which were sent on 15 July and 6 September.

As noted in the email on 6 September, a report on this matter was being discussed by the Standards Committee on 14 September noting which town and community councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interests is a statutory requirement. The Standards Committee is concerned that Community Council has not been in touch to confirm that a register of Councillors' interests is maintained. For this reason, the Standards Committee has resolved to write to you as Clerk of the Council with a request that you contact Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 as soon as possible to confirm that your Community Council keeps a Register of Interests.

In addition, an email will be sent to the Isle of Anglesey County Council's elected members representing the area (Talybolion) i.e. John Griffith, Kenneth P Hughes and Llinos Medi Huws. In the email, the Members will be requested to raise the matter in the next meeting of your Community Council and to report back to Mared Yaxley with the relevant information.

Yours sincerely,

Michael Wilson Chairman of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **25** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To:

'l.
'C

Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley
Cyfreithiwr / Solicitor

101248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

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You are welcome to deal with the Council in Welsh or English. You will receive the same standard of service in both languages.

From:

Mared W. Yaxley

Sent:

29 September 2016 10:03

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) -

Annwyl Glerc,

Yn anffodus, nid ydym wedi derbyn ymateb i'r ebost isod, na'r ebyst eraill sydd wedi eu hanfon ynghylch y mater yma ar 15 Gorffennaf a 6 Medi.

Fel y nodwyd yn yr ebost ar 6 Medi, roedd adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol. Mae'r Pwyllgor Safonau yn boenus nad ydi Cyngor Cymuned wedi bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau'r cynghorwyr yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu atoch chi fel Clerc gan ofyn i chi gysylltu gyda Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 cyn gynted a phosib i gadarnhau fod gan eich Cyngor Cymuned Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, bydd ebost yn cael ei anfon at aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal (Twrcelyn) sef William Thomas Hughes, Aled Morris Jones a Richard Owain Jones. Bydd yr ebost yn gofyn i'r Aelodau godi'r mater yma yng nghyfarfod nesaf eich Cyngor Cymuned ac adrodd yn ôl i Mared Yaxley gyda'r wybodaeth berthnasol.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

Dear Clerk,

Unfortunately, we have not received a response to the email below or the other emails regarding this matter which were sent on 15 July and 6 September.

As noted in the email on 6 September, a report on this matter was being discussed by the Standards Committee on 14 September noting which town and community councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interests is a statutory requirement. The Standards Committee is concerned that Community Council has not been in touch to confirm that a register of Councillors' interests is maintained. For this reason, the Standards Committee has resolved to write to you as Clerk of the Council with a request that you contact Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 as soon as possible to confirm that your Community Council keeps a Register of Interests.

In addition, an email will be sent to the Isle of Anglesey County Council's elected members representing the area (Twrcelyn) i.e. William Thomas Hughes, Aled Morris Jones and Richard Owain Jones. In the email, the Members will

be requested to raise the matter in the next meeting of your Community Council and to report back to Mared Yaxley with the relevant information.

Yours sincerely,

Michael Wilson Chairman of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor (2) 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To:

Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley
Cyfreithiwr / Solicitor

7 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

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You are welcome to deal with the Council in Welsh or English. You will receive the same standard of service in both languages.

From:

Mared W. Yaxley

Sent:

29 September 2016 10:05

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) -

Annwyl Glerc,

Yn anffodus, nid ydym wedi derbyn ymateb i'r ebost isod, na'r ebyst eraill sydd wedi eu hanfon ynghylch y mater yma ar 15 Gorffennaf a 6 Medi.

Fel y nodwyd yn yr ebost ar 6 Medi, roedd adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol. Mae'r Pwyllgor Safonau yn boenus nad ydi Cyngor Cymdeithas wedi bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau'r cynghorwyr yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu atoch chi fel Clerc gan ofyn i chi gysylltu gyda Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 cyn gynted a phosib i gadarnhau fod gan eich Cyngor Cymdeithas Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, bydd ebost yn cael ei anfon at aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal (Talybolion) sef John Griffith, Kenneth P Hughes a Llinos Medi Huws. Bydd yr ebost yn gofyn i'r Aelodau godi'r mater yma yng nghyfarfod nesaf eich Cyngor Cymdeithas ac adrodd yn ôl i Mared Yaxley gyda'r wybodaeth berthnasol.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

Dear Clerk.

Unfortunately, we have not received a response to the email below or the other emails regarding this matter which were sent on 15 July and 6 September.

As noted in the email on 6 September, a report on this matter was being discussed by the Standards Committee on 14 September noting which town and community councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interests is a statutory requirement. The Standards Committee is concerned that Community Council has not been in touch to confirm that a register of Councillors' interests is maintained. For this reason, the Standards Committee has resolved to write to you as Clerk of the Council with a request that you contact Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 as soon as possible to confirm that your Community Council keeps a Register of Interests.

In addition, an email will be sent to the Isle of Anglesey County Council's elected members representing the area (Talybolion) i.e. John Griffith, Kenneth P Hughes and Llinos Medi Huws. In the email, the Members will be requested to raise the matter in the next meeting of your Community Council and to report back to Mared Yaxley with the relevant information.

Yours sincerely,

Michael Wilson Chairman of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **5** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To:

Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley
Cyfreithiwr / Solicitor

3 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

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You are welcome to deal with the Council in Welsh or English. You will receive the same standard of service in both languages.

From:

Mared W. Yaxley

Sent:

29 September 2016 10:06

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) -

Annwyl Aelod,

Ar 27 Mehefin 2016, anfonwyd yr ebost isod at Glercod yr holl Gynghorau Tref a Chymuned. Anfonwyd ebost pellach i bob un ar 15 Gorffennaf ac ebost arall ar 6 Medi i'r cynghorau cymuned nad oedd wedi bod mewn cysylltiad efo ni.

Eglurwyd yn yr ebost ar 6 Medi fod adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol ar gynghorau tref a chymuned. Mae'r Pwyllgor Safonau yn boenus fod rhai Cynghorau wedi methu bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau eu cyngor cymuned yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu unwaith eto at Glercod y Cynghorau hynny sydd ddim wedi ymateb gan ofyn iddyn nhw gysylltu gyda Mared Yaxley cyn gynted a phosib i gadarnhau fod gan eu Cyngor Cymuned Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, penderfynodd y Pwyllgor Safonau anfon ebost i chi fel aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal ar gyfer Cyngor Cymuned (Aethwy). Gofynnir i chi fel Cynghorwyr Sir i godi'r mater yma yng nghyfarfod nesaf y Cyngor Cymuned ac adrodd yn ôl i Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 gyda'r wybodaeth berthnasol, os gwelwch yn dda.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

Dear Members,

On 27 June 2016, the below email was sent to all Town and Community Council Clerks. A further email was sent on 15 July and another on 6 September to those community councils which had not contacted us.

It was explained in the email on 6 September that the Standards Committee would be discussing a report on this matter on 14 September noting which town and community Councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interest is a statutory requirement on town and community councils. The Standards Committee is concerned that some Councils have failed to contact us to confirm that their community council keeps a register of interests. For this reason, the Standards Committee has resolved to write once again to the Clerks of the Councils which have not responded with a request that they contact Mared Yaxley as soon as possible to confirm that their Community Councils hold a Register of Interests.

In addition, the Standards Committee resolved to email you as the elected members of the Isle of Anglesey County Council representing the Community Council (Aethwy). You are requested, in your capacity as County Councillors, to raise this issue in the next meeting of the community council and to report back to Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 with the relevant information.

Yours sincerely,

Michael Wilson
Chairman of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **5** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To:

Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyilgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **3** 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

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You are welcome to deal with the Council in Welsh or English. You will receive the same standard of service in both languages.

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Mared W. Yaxley

Sent:

29 September 2016 10:07

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) -

Annwyl Aelod,

Ar 27 Mehefin 2016, anfonwyd yr ebost isod at Glercod yr holl Gynghorau Tref a Chymuned. Anfonwyd ebost pellach i bob un ar 15 Gorffennaf ac ebost arall ar 6 Medi i'r cynghorau cymuned nad oedd wedi bod mewn cysylltiad efo ni.

Eglurwyd yn yr ebost ar 6 Medi fod adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol ar gynghorau tref a chymuned. Mae'r Pwyllgor Safonau yn boenus fod rhai Cynghorau wedi methu bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau eu cyngor cymuned yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu unwaith eto at Glercod y Cynghorau hynny sydd ddim wedi ymateb gan ofyn iddyn nhw gysylltu gyda Mared Yaxley cyn gynted a phosib i gadarnhau fod gan eu Cyngor Cymuned Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, penderfynodd y Pwyllgor Safonau anfon ebost i chi fel aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal ar gyfer Cyngor Cymdeithas Talybolion). Gofynnir i chi fel Cynghorwyr Sir i godi'r mater yma yng nghyfarfod nesaf y Cyngor Cymdeithas ac adrodd yn ôl i Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 gyda'r wybodaeth berthnasol, os gwelwch yn dda.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

Dear Members,

On 27 June 2016, the below email was sent to all Town and Community Council Clerks. A further email was sent on 15 July and another on 6 September to those community councils which had not contacted us.

It was explained in the email on 6 September that the Standards Committee would be discussing a report on this matter on 14 September noting which town and community Councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interest is a statutory requirement on town and community councils. The Standards Committee is concerned that some Councils have failed to contact us to confirm that their community council keeps a register of interests. For this reason, the Standards Committee has resolved to write once again to the Clerks of the Councils which have not responded with a request that they contact Mared Yaxley as soon as possible to confirm that their Community Councils hold a Register of Interests.

In addition, the Standards Committee resolved to email you as the elected members of the Isle of Anglesey County Council representing the Community Council (Talybolion). You are requested, in your capacity as County Councillors, to raise this issue in the next meeting of the community council and to report back to Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 with the relevant information.

Yours sincerely,

Michael Wilson Chairman of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **5** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To:

 $\textbf{Subject:} \ \, \text{ADOLYGIAD} \ \, \text{O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR} \, / \, \, \text{REVIEW OF THE REGISTER OF MEMBERS' INTERESTS}$

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley
Cyfreithiwr / Solicitor

3 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

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You are welcome to deal with the Council in Welsh or English. You will receive the same standard of service in both languages.

From:

Mared W. Yaxley

Sent:

29 September 2016 10:08

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) -

Annwyl Aelod,

Ar 27 Mehefin 2016, anfonwyd yr ebost isod at Glercod yr holl Gynghorau Tref a Chymuned. Anfonwyd ebost pellach i bob un ar 15 Gorffennaf ac ebost arall ar 6 Medi i'r cynghorau cymuned nad oedd wedi bod mewn cysylltiad efo ni.

Eglurwyd yn yr ebost ar 6 Medi fod adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol ar gynghorau tref a chymuned. Mae'r Pwyllgor Safonau yn boenus fod rhai Cynghorau wedi methu bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau eu cyngor cymuned yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu unwaith eto at Glercod y Cynghorau hynny sydd ddim wedi ymateb gan ofyn iddyn nhw gysylltu gyda Mared Yaxley cyn gynted a phosib i gadarnhau fod gan eu Cyngor Cymuned Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, penderfynodd y Pwyllgor Safonau anfon ebost i chi fel aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal ar gyfer Cyngor Cymdeithas ! (Ynys Cybi). Gofynnir i chi fel Cynghorwyr Sir i godi'r mater yma yng nghyfarfod nesaf y Cyngor Cymdeithas ac adrodd yn ôl i Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 gyda'r wybodaeth berthnasol, os gwelwch yn dda.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

O.N. Nodir ein bod wedi derbyn llythyr gan Glerc Cyngor Cymdeithas Rhoscolyn ar 22 Medi 2016 (ar ôl cyfarfod y Pwyllgor Safonau) ac felly nid oes angen i chi gymryd camau pellach ynghylch y mater hwn.

Dear Members,

On 27 June 2016, the below email was sent to all Town and Community Council Clerks. A further email was sent on 15 July and another on 6 September to those community councils which had not contacted us.

It was explained in the email on 6 September that the Standards Committee would be discussing a report on this matter on 14 September noting which town and community Councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interest is a statutory requirement on town and community councils. The Standards Committee is concerned that some Councils have failed to contact us to confirm that their community council keeps a register of interests. For this reason, the Standards Committee has resolved to write once again to the Clerks of the Councils which have not responded with a request that they contact Mared Yaxley as soon as possible to confirm that their Community Councils hold a Register of Interests.

In addition, the Standards Committee resolved to email you as the elected members of the Isle of Anglesey County Council representing the Community Council (Ynys Cybi). You are requested, in your capacity as County Councillors, to raise this issue in the next meeting of the community council and to report back to Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 with the relevant information.

Yours sincerely,

Michael Wilson
Chairman of the Standards Committee

P.S. Communication was received from the Clerk for Rhoscolyn Community Council on 22 September 2016 (after the Standards Committee meeting) and so you are not required to take any further action in relation to this matter.

Mared Wyn Yaxley Cyfreithiwr / Solicitor **5** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To:



Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

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During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley
Cyfreithiwr / Solicitor

101248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

Has this e-mail been marked 'Official-Sensitive'? If so you must consider whether you have the right to duplicate, print or forward it on. If so please ensure

From:	
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Mared W. Yaxley

Sent:

29 September 2016 10:09

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) - (

Annwyl Aelod,

Ar 27 Mehefin 2016, anfonwyd yr ebost isod at Glercod yr holl Gynghorau Tref a Chymuned. Anfonwyd ebost pellach i bob un ar 15 Gorffennaf ac ebost arall ar 6 Medi i'r cynghorau cymuned nad oedd wedi bod mewn cysylltiad efo ni.

Eglurwyd yn yr ebost ar 6 Medi fod adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol ar gynghorau tref a chymuned. Mae'r Pwyllgor Safonau yn boenus fod rhai Cynghorau wedi methu bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau eu cyngor cymuned yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu unwaith eto at Glercod y Cynghorau hynny sydd ddim wedi ymateb gan ofyn iddyn nhw gysylltu gyda Mared Yaxley cyn gynted a phosib i gadarnhau fod gan eu Cyngor Cymuned Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, penderfynodd y Pwyllgor Safonau anfon ebost i chi fel aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal ar gyfer Cyngor Cymuned Twrcelyn). Gofynnir i chi fel Cynghorwyr Sir i godi'r mater yma yng nghyfarfod nesaf y Cyngor Cymuned ac adrodd yn ôl i Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 gyda'r wybodaeth berthnasol, os gwelwch yn dda.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

Dear Members,

On 27 June 2016, the below email was sent to all Town and Community Council Clerks. A further email was sent on 15 July and another on 6 September to those community councils which had not contacted us.

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In addition, the Standards Committee resolved to email you as the elected members of the Isle of Anglesey County Council representing the Community Council (Twrcelyn). You are requested, in your capacity as County Councillors, to raise this issue in the next meeting of the community council and to report back to Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 with the relevant information.

Yours sincerely,

Michael Wilson
Chairman of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **5** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **25** 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

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You are welcome to deal with the Council in Welsh or English. You will receive the same standard of service in both languages.

From:

Mared W. Yaxley

Sent:

29 September 2016 10:09

To:

Subject:

ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF

THE REGISTER OF MEMBERS' INTERESTS (019456) -

Annwyl Aelod,

Ar 27 Mehefin 2016, anfonwyd yr ebost isod at Glercod yr holl Gynghorau Tref a Chymuned. Anfonwyd ebost pellach i bob un ar 15 Gorffennaf ac ebost arall ar 6 Medi i'r cynghorau cymuned nad oedd wedi bod mewn cysylltiad efo ni.

Eglurwyd yn yr ebost ar 6 Medi fod adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol ar gynghorau tref a chymuned. Mae'r Pwyllgor Safonau yn boenus fod rhai Cynghorau wedi methu bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau eu cyngor cymuned yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu unwaith eto at Glercod y Cynghorau hynny sydd ddim wedi ymateb gan ofyn iddyn nhw gysylltu gyda Mared Yaxley cyn gynted a phosib i gadarnhau fod gan eu Cyngor Cymuned Gofrestr sy'n cael ei chadw.

Yn ogystal â hyn, penderfynodd y Pwyllgor Safonau anfon ebost i chi fel aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal ar gyfer Cyngor Cymdeithas (Talybolion). Gofynnir i chi fel Cynghorwyr Sir i godi'r mater yma yng nghyfarfod nesaf y Cyngor Cymdeithas ac adrodd yn ôl i Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 gyda'r wybodaeth berthnasol, os gwelwch yn dda.

Yn gywir,

Michael Wilson Cadeirydd y Pwyllgor Safonau

Dear Members,

On 27 June 2016, the below email was sent to all Town and Community Council Clerks. A further email was sent on 15 July and another on 6 September to those community councils which had not contacted us.

It was explained in the email on 6 September that the Standards Committee would be discussing a report on this matter on 14 September noting which town and community Councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interest is a statutory requirement on town and community councils. The Standards Committee is concerned that some Councils have failed to contact us to confirm that their community council keeps a register of interests. For this reason, the Standards Committee has resolved to write once again to the Clerks of the Councils which have not responded with a request that they contact Mared Yaxley as soon as possible to confirm that their Community Councils hold a Register of Interests.

In addition, the Standards Committee resolved to email you as the elected members of the Isle of Anglesey County Council representing the Community Council (Talybolion). You are requested, in your capacity as County Councillors, to raise this issue in the next meeting of the community council and to report back to Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 with the relevant information.

Yours sincerely,

Michael Wilson Chairman of the Standards Committee

Mared Wyn Yaxley Cyfreithiwr / Solicitor **23** 01248 752566





Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

From: Mared W. Yaxley Sent: 27 June 2016 11:15

To:

Subject: ADOLYGIAD O'R COFRESTRAU O DDIDDORDEBAU'R CYNGHORWYR / REVIEW OF THE REGISTER OF MEMBERS' INTERESTS

Fel y gwyddoch, mae gan Bwyllgor Safonau'r Cyngor Sir rôl statudol i gefnogi Cynghorwyr i gydymffurfio gyda'u Côd Ymddygiad.

Ar lefel Cyngor Sir, mae hyn wedi cynnwys adolygiad blynyddol o'r Cofrestrau o Ddiddordebau'r Cynghorwyr.

Yn ystod 2016, mae'r Pwyllgor Safonau wedi penderfynu cynnal adolygiad tebyg o ddiddordebau a ddatganwyd gan Gynghorwyr Cymuned. Bydd y Pwyllgor yn edrych ar sampl ohonynt yn unig.

I'n cynorthwyo gyda'r broses hon, rhaid i ni sefydlu a yw eich cofnodiadau ar gael ar eich gwefan neu ar ffurf papur yn unig. Wrth gwrs, os ydynt ar gael ar eich gwefan, bydd modd cynnal yr ymarfer hwn o bell, ond os ydynt ar gael ar ffurf papur yn unig, efallai y byddwn yn cysylltu gyda chi i drefnu dyddiad ac amser cyfleus i ddod atoch i'ch eiddo i adolygu'r cofnodiadau perthnasol. Nid ydym ond â diddordeb yn eich cofnodiadau ers Mai 2013 a byddwn yn dymuno gweld datganiadau o ddiddordeb, rhaglenni a chofnodion.

I hwyluso'r broses hon, byddwn yn ddiolchgar petaech yn gallu cadarnhau a yw'r dogfennau hyn ar gael ar eich gwefan neu ar bapur yn unig.

Byddwn yn ddiolchgar petaech yn ymateb erbyn diwedd Gorffennaf 2016.

Diolch o galon

As you know, the County Council's Standards Committee has a statutory role in supporting Councillors to comply with their Code of Conduct.

At County Council level, this has involved an annual review of the Registers of Councillors' Interests.

During 2016, though, the Standards Committee has decided to carry out a similar review in relation to Community Councillors' declared interests. The Committee will undertake sample testing only.

To assist us in this process we need to establish whether your records are available on your website, or on paper format only. Clearly, if they are available on your website then we will undertake the exercise remotely, but if they are only available on paper then we may contact you to arrange a mutually convenient date and time to conduct a review of the relevant records at your premises. We are only interested in the period since May 2013 and wish to see declarations of interests, agendas and minutes.

To facilitate this process we would be grateful if you could please confirm whether these documents are available on your website, or on paper format only.

We would be grateful for your reply by the end of July 2016.

Many thanks

Michael Wilson Cadeirydd y Pwyllgor Safonau / Chair of the Standards Committee

Mared Wyn Yaxley
Cyfreithiwr / Solicitor

2 01248 752566



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English

CC-017471-AP/319472

A yw'r e-bost hwn wedi ei farcio'n 'Swyddogol-Sensitif'? Os ydyw, rhaid i chi ystyried a oes gennych hawl i'w ddyblygu, ei argraffu neu ai anfon ymlaen. Os oes, sicrhewch os gwelwch yn dda fod yr e-bost ynghyd ag unrhyw atodiadau'n cael eu marcio'n 'Swyddogol-Sensitif'. Eich cyfrifoldeb chi yw sicrhau fod mesurau'n cael eu cymryd i ddiogelu, storio a chael gwared ar y wybodaeth mewn modd priodol. Mae hyn yn golygu fod rhaid diogelu'r wybodaeth gyda chyfrinair neu ei chadw mewn cwpwrdd ffeilio y mae modd ei gloi. Rhaid cael gwared ar ddogfennau 'Swyddogol-Sensitif' yn y biniau gwastraff y mae modd eu cloi. Os ydych yn ansicr ynghylch sut i ddefnyddio gwybodaeth 'Swyddogol-Sensitif', yna cysylltwch os gwelwch yn dda gyda llywodgwyb@ynysmon.gov.uk

Croeso i chi ddelio gyda'r Cyngor yn Gymraeg neu'n Saesneg. Cewch yr un safon o wasanaeth yn y ddwy iaith.

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BUSNES Y CYNGOR / COUNCIL BUSINESS

LYNN BALL LL.B., (Hons.) Cyfreithiwr/Solicitor
PENNAETH SWYDDOGAETH (BUSNES Y CYNGOR) /
SWYDDOG MONITRO
HEAD OF FUNCTION (COUNCIL BUSINESS) /
MONITORING OFFICER

CYNGOR SIR YNYS MON /
ISLE OF ANGLESEY COUNTY COUNCIL
Swyddfa'r Sir / Council Offices
LLANGEFNI
Ynys Môn / Anglesey
LL77 7TW

DX: 701771 - LLANGEFNI

ffôn / tel: (01248) 75 ffacs / fax: (01248) 752132 E-Bost - E-mail: mwxcs@anglesey.gov.uk

Ein Cyf - Our Ref. M B/EO/CC-019456-MY Eich Cyf - Your Ref.

29 Medi/September, 2016

Annwyl Glerc,

Yn anffodus, nid ydym wedi derbyn ymateb i'r ebost/llythyr atodol, na'r ebyst eraill sydd wedi eu hanfon ynghylch y mater yma ar 15 Gorffennaf a 6 Medi.

Fel y nodwyd yn yr ebost/llythyr ar 6 Medi, roedd adroddiad yn cael ei drafod gan y Pwyllgor Safonau ar 14 Medi ynghylch y mater yma a oedd yn nodi pa gynghorau tref a chymuned oedd (a) wedi, a (b) ddim wedi ymateb i'r cais isod.

Mae cadw cofrestr o ddiddordebau cynghorwyr yn ofyn statudol. Mae'r Pwyllgor Safonau yn boenus nad ydi Cyngor Cymdeithas wedi bod mewn cysylltiad i gadarnhau fod cofrestr o ddiddordebau'r cynghorwyr yn cael ei gadw. Am y rheswm yma, mae'r Pwyllgor Safonau wedi penderfynu ysgrifennu atoch chi fel Clerc gan ofyn i chi gysylltu gyda Mared Yaxley ar mwycs@ynysmon.gov.uk neu 01248 752566 cyn gynted a phosib i gadarnhau fod gan eich Cyngor Cymdeithas Gofrestr sy'n cael ei chadw.

Dear Clerk.

Unfortunately, we have not received a response to the email/letter below or the other emails regarding this matter which were sent on 15 July and 6 September.

As noted in the email/letter on 6 September, a report on this matter was being discussed by the Standards Committee on 14 September noting which town and community councils (a) had, and (b) had not responded to the following request.

Keeping a register of councillors' interests is a statutory requirement. The Standards Committee is concerned that Community Council has not been in touch to confirm that a register of Councillors' interests is maintained. For this reason, the Standards Committee has resolved to write to you as Clerk of the Council with a request that you contact Mared Yaxley at mwycs@ynysmon.gov.uk or 01248 752566 as soon as possible to confirm that your Community Council keeps a Register of Interests.

Yn ogystal â hyn, bydd ebost yn cael ei anfon at aelodau etholedig Cyngor Sir Ynys Môn sydd yn cynrychioli'r ardal (Ynys Cybi) sef Trefor Lloyd Hughes, Jeffrey Evans a Dafydd Thomas. Bydd yr ebost yn gofyn i'r Aelodau godi'r mater yma yng nghyfarfod nesaf eich Cyngor Cymdeithas ac adrodd yn ôl i Mared Yaxley gyda'r wybodaeth berthnasol.

Yn gywir,

In addition, an email will be sent to the Isle of Anglesey County Council's elected members representing the area (Ynys Cybi) i.e. Trefor Lloyd Hughes, Jeffrey Evans and Dafydd Thomas. In the email, the Members will be requested to raise the matter in the next meeting of your Community Council and to report back to Mared Yaxley with the relevant information.

Yours sincerely,

Michael Wilson
Cadeirydd y Pwyllgor Safonau
Chair of the Standards Committee



Ysgrifennwch staf yn Gymraeg neu Saesneg Please write to me in Welsh or English

O.N. Nodir eich bod wedi anfon llythyr ar 22 Medi 2016 (ar ôl cyfarfod y Pwyllgor Safonau) ynghylch y mater yma. Nid oes angen i chi gymryd unrhyw gam pellach. Diolch yn fawr.

P.S. It has been brought to my attention that you sent a letter on 22 September 2016 (after the Standards Committee meeting) in relation to this matter. You do not need to take any further action. Thank you very much.

Cyngor <i>Council</i>	Ymateb Response	Dyddiad ymateb Date of Response
Cyngor Cymdeithas Aberffraw /	Papur yn unig /	06.09.2016
Aberffraw Community Council	Paper only	
Cyngor Tref Amlwch /	Papur yn unig. Cofnodion ac agenda arlein /	27.06.2016
Amlwch Town Council	Paper only. Minutes and agenda online	
Cyngor Tref Biwmares /	Rhannol bapur, rhannol arlein /	28.06.2016
Beaumaris Town Council	Partially paper, partially online	
Cyngor Cymdeithas Bodedern /	Papur yn unig. Yn sefydlu gwefan /	18.07.2016
Bodedern Community Council	Paper only. Currently establishing website	
Cyngor Cymdeithas Bodffordd /	Papur yn unig /	15.07.2016
Bodffordd Community Council	Paper only	
Cyngor Cymdeithas Bodorgan /	Papur yn unig /	06.09.2016
Bodorgan Community Council	Paper only	
Cyngor Cymdeithas Bryngwran /	Papur yn unig /	27.07.2016
Bryngwran Community Council	Paper only	
Cyngor Tref Caergybi /	Cofnodion arlein, papur hefyd /	15.07.2016
Holyhead Town Council	Minutes online, paper as well	
Cyngor Bro Cwm Cadnant/	Papur yn unig; yn aros i ddiweddaru'r wefan/	08.09.2016
Cwm Cadnant Community Council	Paper only; waiting to update the website	
Cyngor Bro Cylch y Garn /	Ionawr 2015 – electronig, papur hefyd / January	22.07.2016
Cylch y Garn Community Council	2015 – electronic, paper as well	
Cyngor Cymuned Llanbadrig /	Papur yn unig /	27.06.2016
Llanbadrig Community Council	Paper only	
Cyngor Cymdeithas Llanddaniel-Fab /	Arlein /	29.06.2016
Llanddaniel-Fab Community Council	Online	
Cyngor Cymdeithas Llanddona /	Wedi anfon y cofrestrau drwy ebost /	25.07.2016
Llanddona Community Council	Sent copies of the registers by email	
Cyngor Cymdeithas Llanddyfnan /	Papur yn unig /	27.07.2016
Llanddyfnan Community Council	Paper only	27.00.001.0
Cyngor Cymdeithas Llaneilian /	Rhannol ar bapur (cofnodion arlein ers 2014/15	27.06.2016
Llaneilian Community Council	– popeth arall ar bapur) /	
	Partially online (minutes online since 2014/15 –	
Cungar Cumunad Hanarahumadd /	everything else on paper Papur yn unig – arlein maes o law /	27.07.2016
Cyngor Cymuned Llanerchymedd / Llanerchymedd Community Council	Paper only – online in near future	27.07.2016
Cyngor Cymuned Llaneugrad /	Papur yn unig /	27.06.2016
Llaneugrad Community Council	Paper only	27.00.2010
Cyngor Cymdeithas Llanfachraeth /	Papur yn unig /	15.07.2016
Llanfachraeth Community Council	Paper only	13.07.2010
Cyngor Cymdeithas Llanfaelog /	Papur yn unig /	27.06.2016
Llanfaelog Community Council	Paper only	27.00.2010
Cyngor Cymdeithas Llanfaethlu /	Papur yn unig /	19.07.2016
Llanfaethlu Community Council	Paper only	17.07.2010
Cyngor Cymuned Llanfair Mathafarn Eithaf /	Rhannol bapur (2013/14 & 2014/15). Rhannol	27.06.2016
Llanfair Mathafarn Eithaf Community Council	arlein (2015/16 & 2016/17) / Partially paper	27.00.2010
Continue of the continu	(2013/14 & 2014/15). Partially online (2015/16	
	& 2016/17)	
Cyngor Cymuned Llanfairpwll/	Papur yn unig/	05.10.2016
Llanfairpwll Community Council	Paper only	00.10.2010
	,	

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Atodiad 2 / Appendix 2

Cyngor Cymdeithas Llanfair yn Neubwll / Llanfair yn Neubwll Community Council	Cofrestr a chofnodion yn electronig, datganidau ar bapur / Registers and minutes electronic, declarations in paper	18.07.2016
Cyngor Cymdeithas Llanfihangelesceifiog/ Llanfihangelesceifiog Community Council	Papur yn unig/ Paper only	08.09.2016
Cyngor Tref Llangefni / Llangefni Town Council	Aros i'r aelodau lenwi (erbyn diwedd mis Gorffennaf 2016) / Waiting for the members to complete (before end of July 2016)	18.07.2016
Cyngor Cymdeithas Llangoed a Penmon / Llangoed & Penmon Community Council	Wedi anfon copiau / Sent copies	30.07.2016
Cyngor Cymdeithas Llangristiolus / Llangristiolus Community Council	Papur yn unig / Paper only	06.09.2016
Cyngor Cymdeithas Llanidan / Llanidan Community Council	Papur yn unig / Paper only	28.06.2016
Cyngor Cymdeithas Mechell/ Mechell Community Council	Papur yn unig; gwefan yn cael ei datblygu/ Paper only; website being developed	30.09.2016
Cyngor Cymuned Moelfre / Moelfre Community Council	Papur yn unig – proses o baratoi gwefan / Paper only – in process of preparing website	03.07.2016
Cyngor Cymuned Penmynydd a Star / Penmynydd & Star Community Council	Papur yn unig / Paper only	27.07.2016
Cyngor Cymdeithas Pentraeth / Pentraeth Community Council	Dim cofrestr ffurfiol, cael ei gofnodi yn y cofnodion / No official register, noted in the minutes	28.07.2016
Cyngor Tref Porthaethwy / Menai Bridge Town Council	Papur yn unig / Paper only	04.7.2016
Cyngor Cymdeithas Rhoscolyn/ Rhoscolyn Community Council	Papur yn unig; cofnodion ar y wê hefyd/ Paper only; minutes available online too	22.09.2016
Cyngor Cymuned Rhosybol/ Rhosybol Community Council	Papur yn unig; cofnodion ar y wê hefyd/ Paper only; minutes available online too	04.10.2016
Cyngor Rhosyr / Rhosyr Council	Papur yn unig – proses o baratoi gwefan / Paper only – process of preparing a website	18.07.2016
Cyngor Cymdeithas Trearddur / Trearddur Community Council	Ar ôl Mawrth 2016 – electronig, cyn Mawrth 2016 – papur yn unig / Post March 2016 – electronic, pre March 2016 – paper only	18.07.2016
Cyngor Cymdeithas Tref Alaw/ Tref Alaw Community Council	Mae ganddynt gofrestr. Dim manylion os mai ar bapur neu ar y wê, neu'r ddau/ They have a register. No details as to whether paper or online, or both.	20.10.2016
Cyngor Bro Trewalchmai / Tregwalchmai Community Council	Papur yn unig / Paper only	17.07.2016
Cyngor Cymuned Y Fali / Valley Community Council	Rhannol bapur (cofrestrau diddordeb), rhannol arlein (cofnodion) / Partially paper (registers of interest), partially online (minutes)	27.06.2016

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Atodiad 2 / Appendix 2

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